

In compliance with COVID-19 guidelines this meeting will be conducted via electronic conferencing using Zoom <https://www.zoom.us/> or by phone +1 646 558 8656 (New York), Meeting ID: 846 8038 6762 Passcode: 827704

Direct link: <https://us02web.zoom.us/j/84680386762?pwd=TjQzZWYxeTlhWXczeDNtWWdobE5Wdz09>

In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at ewallace@capemaypoint.org by 12:00 Noon the Monday before the meeting.

**AGENDA
BOROUGH OF CAPE MAY POINT
BOARD OF COMMISSIONERS**

WORK SESSION OF JULY 27, 2021 – 12:00 PM

MEETING CALLED TO ORDER / SUNSHINE STATEMENT / FLAG SALUTE

In compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and this agenda was properly distributed and duly posted on the Borough Hall bulletin board as the required notice under law.

ROLL CALL: Commissioner Busch, Mayor Moffatt, Commissioner vanHeeswyk

COMMISSIONERS' DISCUSSION (NEW BUSINESS / OLD BUSINESS)

- Fire Company Infrastructure and Planning
- 2021 Dune Day Plan
- East Lake and Oak traffic calming

ADMINISTRATOR'S REPORT

PUBLIC QUESTIONS ON AGENDA ITEMS ONLY

RESOLUTIONS

- 89-21 Authorizing Special Event Permit for Cape May Point Taxpayers Association
- 90-21 Authorizing Shared Services Contract between West Cape May, Cape May and Cape May Point for Cape Island Joint Rabies Clinic
- 91-21 Authorizing Shared Services Contract with the Borough of West Cape May for Various Vehicles and Equipment
- 92-21 Authorizing the Extension of the Grace Period for the August 2021 Tax Quarter
- 93-21 Approval of Bill List

PUBLIC PORTION

ADJOURNMENT

The Board of Commissioners welcomes the participation of interested parties during the public portions of its meetings. For the Board to conduct the business of the Borough in the most productive and open manner possible, questions and comments may be limited to four (4) minutes per person. In addition, each person may only speak once per meeting on a single topic. If you wish to address the Board, please raise your hand and the moderator will try to accommodate everyone in the order in which they are recognized.

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 89-21

**AUTHORIZING SPECIAL EVENT PERMIT FOR CAPE MAY POINT
TAXPAYERS ASSOCIATION**

WHEREAS, the Cape May Point Taxpayers Association has applied for a Special Event Permits for a concert and picnic in Pavilion Circle on Saturday, September 4, 2021 from 4:00 pm to 7:00 pm; and

WHEREAS, the applicant has supplied all documentation required under Ordinance No. 551-08, including the requisite Certificate of Insurance, and has further pledged to comply with all applicable rules and regulations pertaining to the conduct of said Special Event.

WHEREAS, the Taxpayers' Association has respectfully requested that the Governing Body waive the usual facilities use fees as they are a non-profit organization which benefits the taxpayers and community of Cape May Point; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey that the Borough Clerk is hereby authorized to issue Special Event Permits to the Cape May Point Taxpayers Association for a concert and picnic on Saturday, September 4th from 4 pm to 7 pm in Pavilion Circle.

BE IT FURTHER RESOLVED that the fees for the permit have been waived.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on July 27, 2021.

Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 90-21

**AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN
WEST CAPE MAY, CAPE MAY, AND CAPE MAY POINT
FOR THE CAPE ISLAND JOINT RABIES CLINIC**

WHEREAS, shared service agreements between municipalities are permitted pursuant to N.J.S.A. 40A:65-1 et. seq. and encouraged by our State Legislature as a viable cost savings option; and

WHEREAS, the Board of Commissioners has deemed it to be in the best interests of the residents of Cape May Point to enter into a shared services agreement with the City of Cape May and the Borough of West Cape May to provide free rabies vaccinations on an annual basis as required by the County of Cape May Health Department.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Borough of Cape May Point, County of Cape May and State of New Jersey as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to enter into the Cape Island Joint Rabies Clinic Agreement between Participating Units on behalf of the Borough of Cape May Point.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute said agreement on behalf of the Borough of Cape May Point.
3. A copy of this Resolution and an executed copy of the Cape Island Rabies Clinic Agreement shall forthwith be provided to the Cape May County Health Department and the NJ Division of Local Government Services.
4. This Resolution shall take effect immediately, according to law.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION NO. 91-21

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF
WEST CAPE MAY FOR THE USE OF VARIOUS VEHICLES AND EQUIPMENT**

WHEREAS, the Borough of West Cape May has various vehicles and equipment in its possession which may on occasion be beneficial for use by the Borough of Cape May Point; likewise, the Borough of Cape May Point has in its possession various vehicles and equipment which may be useful to the Borough of West Cape May; and

WHEREAS, Cape May Point and West Cape May entered into a shared services agreement in July 2017 to share this equipment and both municipalities wish to renew the agreement for a three year term.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Borough of Cape May Point that the Mayor and Municipal Clerk are hereby authorized to execute the aforementioned Shared Services Agreement with the Borough of West Cape May.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Certification

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 92-21

**AUTHORIZING THE EXTENSION OF THE GRACE PERIOD
FOR THE AUGUST 2021 TAX QUARTER**

WHEREAS, Chapter 72, Public Laws of 1992 requires a minimum of twenty-five (25) days to pay the August tax quarter from the date the Tax Collector certifies the mailing of the tax bills; and

WHEREAS, Kim Stevenson, Certified Tax Collector of the Borough of Cape May Point has advised the Board of Commissioners that all tax bills including those marked advice only will be mailed on or before July 30, 2021.

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of Cape May Point, the governing body thereof, authorizes the grace period for the August 2021 tax quarter to be extended until August 25, 2021.

BE IT FURTHER RESOLVED, this Resolution applies only to the tax quarter due August 1, 2021. Interest will revert from August 1, 2021 for any property tax not paid by August 25, 2021. All subsequent quarterly tax installments will be due and payable as stated on the tax bill.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

Certification

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

RESOLUTION 93-21

APPROVAL OF BILL LIST

WHEREAS, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$499,644.69.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Busch						
Moffatt						
vanHeeswyk						

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Municipal Clerk

July 26, 2021
11:07 AM

BOROUGH OF CAPE MAY POINT
Check Register By Check Id

Page No: 1

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 16216 to 16258
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
16216	07/27/21	ACM01 ACMJIF		1849
21-00358	3RD QU 2021 ASSESSMENT	9,605.00		
16217	07/27/21	ANCOA005 ANCO ACE HARDWARE		1849
21-00359	STATEMENT	6.60		
16218	07/27/21	ATL01 ATLANTIC CITY ELECTRIC		1849
21-00361	ELECTRIC BILLS	1,676.67		
21-00401	ELECTRIC BILLS	<u>2,707.62</u>		
		4,384.29		
16219	07/27/21	AUT02 AUTO ZONE, INC.		1849
21-00381	SNOW/ATV BELT	54.09		
16220	07/27/21	BEA02 BEAVER SUPPLY COMPANY		1849
21-00385	UNITS OF 3/4 WHITE JERSEY	327.50		
16221	07/27/21	CAP03 CAPE MAY STAR & WAVE		1849
21-00398	LEGAL ADVERTISING	145.50		
16222	07/27/21	CAP06 CAPE MAY COUNTY CLERK		1849
21-00372	2021 PRIMARY SAMPLE BALLOTS	83.07		
16223	07/27/21	CAP22 CAPE ISLAND GARDENS, LLC		1849
21-00379	MILWEED/PLANTS/WEEEDING	3,420.20		
16224	07/27/21	CAP31 CAPE MINING & RECYCLING LLC		1849
21-00374	STUMPS/TREE PARTS	142.20		
21-00389	STUMPS/TREE PARTS	<u>77.08</u>		
		219.28		
16225	07/27/21	CAPIT005 CAPITAL ONE TRADE CREDIT		1849
21-00382	NORTHERN TOOL	398.99		
16226	07/27/21	CAS01 CASA PAYROLL SERVICE		1849
21-00410	PAYROLL	199.25		
16227	07/27/21	CIT02 CITY OF CAPE MAY		1849
21-00397	2ND QUARTER 2021 EMS	6,990.08		
16228	07/27/21	CIT03 CITY OF CAPE MAY		1849
21-00388	2021 JUNE WATER	47,140.80		
16229	07/27/21	CLE01 CLEAN-FLO INTERNATIONAL		1849
21-00387	CFLO PLUS/BB LQ/C&C LABOR	9,197.00		
16230	07/27/21	CMP01 CM POINT VOLUNTEER FIRE CO #1		1849
21-00369	2021 AID TO FIRE COMPANY	6,442.06		

July 26, 2021
11:07 AM

BOROUGH OF CAPE MAY POINT
Check Register By Check Id

Page No: 2

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
16231	07/27/21	COD01 CODY'S POWER EQUIPMENT		1849
	21-00287	FILTERS, PRE CLEANER, POLE ETC	666.48	
16232	07/27/21	COM01 COMCAST		1849
	21-00378	INTERNET	999.79	
16233	07/27/21	COU02 COURT HOUSE OFFICE SUPPLIES		1849
	21-00368	OFFICE SUPPLIES	94.58	
	21-00386	SUPPLIES	4.99	
	21-00405	OFFICE SUPPLIES/PAPER	<u>105.90</u>	
			205.47	
16234	07/27/21	COU03 COUNTY OF CAPE MAY		1849
	21-00399	3RD QUARTER TAXES	368,639.91	
16235	07/27/21	DAT01 DATA NETWORK SOLUTIONS		1849
	21-00360	PHONE BILL	620.22	
16236	07/27/21	DAV01 DAVE'S TRASH REMOVAL		1849
	21-00365	TRASH REMOVAL	420.49	
16237	07/27/21	DOCUV005 DOCUVAULT SECURE SHREDDING LLC		1849
	21-00390	SHREDDING	83.95	
16238	07/27/21	GOLDM005 GOLD MEDAL ENVIRONMENTAL		1849
	21-00362	TRASH/RECYCLING	5,283.33	
16239	07/27/21	HER02 HERITAGE TOWERS		1849
	21-00376	TIRES/ARROW SIGN	655.00	
	21-00395	TRAILER REPAIR	<u>145.00</u>	
			800.00	
16240	07/27/21	LOW01 LOWE'S		1849
	21-00392	STATEMENT	279.50	
16241	07/27/21	MAR11 MARSH & MCLENNAN AGENCY		1849
	21-00407	RENEWAL OF ACCIDENT POLICY	500.00	
16242	07/27/21	MDI01 M. DIDONATO		1849
	21-00377	LETTERING ELECTRIC VEHICLE	70.00	
16243	07/27/21	MGL01 MGL PRINTING SOLUTIONS		1849
	21-00380	TAX BILLS	194.00	
16244	07/27/21	MUN01 MUNICIPAL CLERKS' ASSN. N.J.		1849
	21-00371	2021 ANNUAL MEMBERSHIP	100.00	
16245	07/27/21	NJS01 NJ ST. LEAGUE OF MUNICIPALITIE		1849
	21-00400	NJ MUN MAGAZINE SUBSCRIPTION	25.00	
16246	07/27/21	NOR02 NORTHERN SAFETY CO		1849
	21-00350	BIG JAKE LETHR PALM	150.25	

July 26, 2021
11:07 AM

BOROUGH OF CAPE MAY POINT
Check Register By Check Id

Page No: 3

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
16247	07/27/21	ONE02 ONE CALL CONCEPTS 21-00373 MARK OUTS	44.33	1849
16248	07/27/21	SOU06 SOUTH JERSEY GAS 21-00402 GAS BILLS	106.30	1849
16249	07/27/21	STA08 STATE OF NEW JERSEY 21-00363 HEALTH BENEFITS	939.22	1849
16250	07/27/21	SWA01 SWAIN'S ACE HARDWARE 21-00393 STATEMENT	492.08	1849
16251	07/27/21	THEDE005 The DeWeese Law Firm, P.C. 21-00391 SOLICITOR/LABOR COUNSEL	1,304.00	1849
16252	07/27/21	TRE07 TREASURER, STATE OF NEW JERSEY 21-00370 MARRIAGE LICENSE	75.00	1849
16253	07/27/21	USBAN005 US BANK EQUIPMENT FINANCE 21-00367 COPIER LEASE	155.00	1849
16254	07/27/21	VAN01 VAN NOTE-HARVEY ASSOCIATES 21-00394 ENGINEERING	25,209.60	1849
16255	07/27/21	VER01 VERIZON 21-00403 PHONE BILLS	232.39	1849
16256	07/27/21	VER03 VERIZON WIRELESS 21-00404 CELL PHONE	73.66	1849
16257	07/27/21	WRI01 WRIGHT NATIONAL FLOOD INS CO 21-00340 FLOOD INSURANCE	3,240.00	1849
16258	07/27/21	XTE01 XTEL COMMUNICATIONS INC 21-00366 LONG DISTANCE TELEPHONE	121.01	1849

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	43	0	499,644.69	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	43	0	499,644.69	0.00

Totals by Year-Fund

Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	1-01	414,641.68	0.00	0.00	414,641.68
	1-05	<u>55,240.31</u>	<u>0.00</u>	<u>0.00</u>	<u>55,240.31</u>
Year Total:		469,881.99	0.00	0.00	469,881.99
	C-04	17,637.05	0.00	0.00	17,637.05
TRUST ACCOUNT EXPENDITURES	T-13	12,125.65	0.00	0.00	12,125.65
Total of All Funds:		<u>499,644.69</u>	<u>0.00</u>	<u>0.00</u>	<u>499,644.69</u>