

This meeting will be held via teleconference. To attend, dial 978-990-5189 and use access code 3921850. All participants will be muted during the business portions of the meeting.

During the Public Portions, the Borough Clerk will instruct anyone who wishes to speak to dial \*6 on their phone and then press 1 to confirm or 2 to cancel. Each person will be unmuted and recognized in the order in which they entered the queue. In addition, members of the public may send questions or comments for inclusion during the public portion to the Borough Clerk at [ewallace@capemaypoint.org](mailto:ewallace@capemaypoint.org) by Monday, October 26<sup>th</sup> at 11:00 AM.

**AGENDA  
BOROUGH OF CAPE MAY POINT  
BOARD OF COMMISSIONERS**

**WORK SESSION OF OCTOBER 27, 2020 – 12:00 PM**

**MEETING CALLED TO ORDER / SUNSHINE STATEMENT**

In compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, this meeting was properly advertised in the annual notice and duly posted on the Borough Hall bulletin board.

**FLAG SALUTE**

**ROLL CALL:** Commissioner Mullock, Commissioner vanHeeswyk, Mayor Moffatt

**COMMISSIONERS' DISCUSSION (NEW BUSINESS / OLD BUSINESS)**

- 2020 Best Practices Inventory

**ADMINISTRATOR'S REPORT**

**PUBLIC QUESTIONS ON AGENDA ITEMS ONLY**

**RESOLUTIONS**

- 115-20 Authorization to Apply for Grant Funding through the Flood Mitigation Assistance (FMA) Program and to Execute a Grant Agreement with the Federal Emergency Management Agency
- 116-20 Approval to Submit a Grant Application and Execute a Grant Agreement with the U.S. Department of Homeland Security for the FY 2021 FEMA Building Resilient Infrastructure and Communities (BRIC) Program
- 117-20 Authorizing the Water/Sewer Clerk to Refund Overpayment of Water/Sewer Bill - Whipple
- 118-20 Approval of Bill List

**PUBLIC PORTION**

**ADJOURNMENT**

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 115-20**

**Authorizing to Apply for Grant Funding through the Flood Mitigation Assistance (FMA) Program and Execute of a Grant Agreement with the Federal Emergency Management Agency**

**WHEREAS**, the Borough of Cape May Point qualifies for the Flood Mitigation Assistance (FMA) Programs administered by the Federal Emergency Management Agency (FEMA); and

**WHEREAS**, the Flood Mitigation Assistance (FMA) program provided funding to assist in efforts to reduce or eliminate the risks of repetitive flood damage to buildings and structures insurable under the National Flood Insurance Program (NFIP); and

**WHEREAS**, eligible activities for the FMA Programs includes structure elevation, dry floodproofing, green infrastructure, and hazard mitigation planning as well as other activities; and

**WHEREAS**, the Borough of Cape May Point strives to save tax dollars; assist homeowners to recover from Superstorm Sandy; assure clean land, air and water; and improve working and living environments; and

**WHEREAS**, the Borough of Cape May Point wishes to apply for funding through the FEMA FMA Programs; and

**NOW THEREFORE, BE IT RESOLVED**, that the governing body of the Borough of Cape May Point, State of New Jersey, hereby supports and authorizes the Flood Mitigation Assistance (FMA) Programs application.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit a grant application to the Federal Emergency Management Agency of the US Department of Homeland Security.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Cape May

Point and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on October 27, 2020.

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 116-20**

**Approval to Submit a Grant Application and Execute a Grant Agreement with the  
U. S. Department of Homeland Security for the FY 2021 FEMA  
Building Resilient Infrastructure and Communities (BRIC) Program**

**WHEREAS**, the Federal Emergency Management Agency (FEMA) in the U. S. Department of Homeland Security is offering a new program known as Building Resilient Infrastructure and Communities (BRIC)Program; and

**WHEREAS**, the BRIC Program aims to shift the federal focus away from reactive disaster spending and toward research-supported, proactive investment in community resilience and;

**WHEREAS**, FEMA anticipates BRIC funding projects that demonstrate innovative approaches to partnerships, such as shared funding mechanisms, and/or project design; and

**WHEREAS**, the BRIC Program's funding is tied to Presidential disaster declarations with a 6 percent set-aside from disaster grants; and

**WHEREAS**, the Borough of Cape May Point carefully considers grant programs that assist the Borough in achieving projects and programs that are priorities for the community; and

**WHEREAS**, actions taken through this Program may result in lower flood insurance premiums through the Community Rating System, increase ratables and improved resiliency; and

**WHEREAS**, this program is available to certain municipalities in the State of New Jersey; and

**WHEREAS**, this grant program requires a 25 percent local match from the municipality; and

**NOW, THEREFORE, BE IT RESOLVED** that governing body of the Borough of Cape May Point formally approves that grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit a grant application to the U. S. Department of Homeland Security.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Cape May Point and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of Cape May Point, County of Cape May, New Jersey, at a meeting held on October 27, 2020.

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 117-20**

**AUTHORIZING THE WATER/SEWER CLERK TO REFUND  
OVERPAYMENT OF WATER/SEWER BILL**

**BE IT RESOLVED** by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey, that a refund of overpayment of excess water usage incorrectly billed at settlement, as recommended by the Borough Water/Sewer Clerk, be authorized as follows:

<u>ACCOUNT</u>	<u>ADDRESS</u>	<u>NAME</u>	<u>AMOUNT</u>
444-0	301-303 Yale	Michael & Rebecca Whipple	\$267.80

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

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Municipal Clerk

**BOROUGH OF CAPE MAY POINT  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**RESOLUTION 118-20**

**APPROVAL OF BILL LIST**

**WHEREAS**, the Borough of Cape May Point has received certain claims against it by way of voucher, which have been duly reviewed by the Board of Commissioners.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Borough of Cape May Point, County of Cape May, State of New Jersey that the attached claims are hereby approved for payment in the total amount of \$172,590.12.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Mullock						
vanHeeswyk						
Moffatt						

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Municipal Clerk

Range of Checking Accts: OTHER to OTHER Range of Check Ids: 15754 to 15783  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
15754	10/27/20	ACM01 ACMJIF		1829
20-00541	2020 4TH QTR ASSESSMENT	9,861.00		
15755	10/27/20	ATL01 ATLANTIC CITY ELECTRIC		1829
20-00545	ELECTRIC BILLS	1,679.02		
20-00565	ELECTRIC BILLS	<u>2,189.33</u>		
		3,868.35		
15756	10/27/20	AUT02 AUTO ZONE, INC.		1829
20-00499	STATEMENT	102.25		
15757	10/27/20	BILLS005 BILL'S TRUCK REPAIR		1829
20-00564	1980 INGERSEII 130 AIR COMP	1,601.29		
15758	10/27/20	CAP03 CAPE MAY STAR & WAVE		1829
20-00551	TAX LIEN SALE	35.96		
20-00570	LEGAL ADS	<u>37.82</u>		
		73.78		
15759	10/27/20	CAP14 CAPE MAY COUNTY MUA		1829
20-00567	SOLID WASTE DUMPING FEES	1,719.13		
15760	10/27/20	CAP22 CAPE ISLAND HOME AND GARDEN		1829
20-00561	MUMS	49.50		
15761	10/27/20	CAP31 CAPE MINING & RECYCLING LLC		1829
20-00552	STUMPS/TREE PARTS	80.10		
20-00557	STUMPS/TREE PARTS	21.30		
20-00571	STUMPS/TREE PARTS	<u>39.00</u>		
		140.40		
15762	10/27/20	CAS01 CASA PAYROLL SERVICE		1829
20-00556	PAYROLL	117.75		
15763	10/27/20	CIT02 CITY OF CAPE MAY		1829
20-00558	POLICE PROTECTION 4TH QUARTER	76,427.00		
15764	10/27/20	CIT03 CITY OF CAPE MAY		1829
20-00559	WATER	67,490.40		
15765	10/27/20	COPIE005 COPIERS PLUS		1829
20-00572	COPIER FEES	30.94		
15766	10/27/20	COU02 COURT HOUSE OFFICE SUPPLIES		1829
20-00550	OFFICE SUPPLIES	54.95		
15767	10/27/20	DAV01 DAVE'S TRASH REMOVAL		1829
20-00569	TRASH REMOVAL	398.53		



Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
15768	10/27/20	ELAIN005 ELAINE WALLACE			1829
20-00548	REIMBURSEMENT		1,017.90		
15769	10/27/20	GARDE005 GARDEN STATE LABORATORIES, INC			1829
20-00562	WATER TESTING		120.00		
15770	10/27/20	GOLDM005 GOLD MEDAL ENVIRONMENTAL			1829
20-00542	TRASH/RECYCLING		5,283.33		
15771	10/27/20	LOW01 LOWE'S			1829
20-00555	STATEMENT		125.82		
15772	10/27/20	NEWJE005 NEW JERSEY COASTAL COALITION			1829
20-00563	2020 MJPPI MEMBERSHIP FEE		750.00		
15773	10/27/20	NOR04 NORTHERN TOOL & EQUIPMENT			1829
20-00560	3 POINT HITCH FOR TRAILER		314.82		
15774	10/27/20	SEA05 SEA GEAR MARINE			1829
20-00491	STATEMENT		332.38		
15775	10/27/20	SHE01 SHEPANSKI'S AUTO REPAIR			1829
20-00530	TIRES		565.00		
15776	10/27/20	SOU06 SOUTH JERSEY GAS			1829
20-00566	GAS BILLS		75.55		
15777	10/27/20	SWA01 SWAIN'S ACE HARDWARE			1829
20-00547	SEPTEMBER 2020		413.29		
15778	10/27/20	TRE07 TREASURER, STATE OF NEW JERSEY			1829
20-00553	3RD QU MARRIAGE REPORT		75.00		
15779	10/27/20	USBAN005 US BANK EQUIPMENT FINANCE			1829
20-00546	COPIER		155.00		
15780	10/27/20	VAN01 VAN NOTE-HARVEY ASSOCIATES			1829
20-00573	ENGINEERING		1,012.80		
15781	10/27/20	VER01 VERIZON			1829
20-00568	PHONE BILLS		208.86		
15782	10/27/20	VER03 VERIZON WIRELESS			1829
20-00544	CELL PHONE		113.59		
15783	10/27/20	XTE01 XTEL COMMUNICATIONS INC			1829
20-00543	LONG DISTANCE		91.51		

Check #	Check Date	Vendor	Reconciled/Void		Ref Num
PO #	Description		Amount Paid		Contract
15783 XTEL COMMUNICATIONS INC					
Continued					
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:		30	0	172,590.12
	Direct Deposit:		0	0	0.00
	Total:		30	0	172,590.12

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	0-01	98,249.50	0.00	0.00	98,249.50
	0-05	<u>72,469.22</u>	<u>0.00</u>	<u>0.00</u>	<u>72,469.22</u>
Year Total:		170,718.72	0.00	0.00	170,718.72
	C-04	322.50	0.00	0.00	322.50
	G-02	1,017.90	0.00	0.00	1,017.90
TRUST ACCOUNT EXPENDITURES	T-13	531.00	0.00	0.00	531.00
Total of All Funds:		<u><u>172,590.12</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>172,590.12</u></u>